

## Vote-by-Mail FAQ



- 📍 How do I sign up to vote by mail?
  - ✓ Online at [www.PascoVotes.gov](http://www.PascoVotes.gov)
  - ✓ By phone at 1-800-851-8754
  - ✓ By written request mailed to PO Box 450, Dade City FL 33526. Be sure to include your name, date of birth, your Florida Driver License or Florida Identification Card #, or the last four digits of your social security #, and your signature.
- 📍 May I request ballots for my family and/or neighbors?
  - ✓ You may request a vote-by-mail ballot for anyone in your immediate family or anyone for whom you are a legal guardian by calling 1-800-851-8754. You will be asked the voter's name, address, date of birth, Florida Driver License or Florida Identification Card #, or the last four digits of their social security #, and your name, address, Florida Driver License or Florida Identification Card #, or the last four digits of your social security #, and your relationship to the voter.
- 📍 When will I receive my ballot?
  - ✓ Ballots are mailed approximately 40 days prior to an election.
  - ✓ If your vote-by-mail request has been made in advance of an election, you will automatically receive your ballot about 40 days before the election date.
  - ✓ If you make your request, and it is within the 40-day timeframe prior to an election, your request will be processed within 24 hours. You should receive the ballot within days of your request.
- 📍 Does your office really look at every signature on every ballot?
  - ✓ Yes! We receive voted vote-by-mail ballots daily. Every single ballot is matched up to the voter's record and their signature is compared to what is on file.
- 📍 Should I worry about my ballot being rejected because of an issue with my signature?
  - ✓ If we receive your ballot and it is not signed, we will notify you. You will be required to complete a Vote-by-Mail Cure Affidavit (Form DS-DE139). The form will be due back in our office no later than 5:00 p.m. on the second day after an election, and your ballot will be tabulated.
  - ✓ If we verify your signature on your ballot, and there is a significant difference in that signature and the one on file with our office, we will notify you. You will be required to complete a Vote-by-Mail Cure Affidavit (Form DS-DE139). The form will be due back in our office no later than 5:00 p.m. on the second day after an election, and your ballot will be tabulated.
- 📍 Why am I asked to supply personal contact information on the outside of my vote-by-mail envelope? I am not comfortable with my personal information going through the mail.
  - ✓ We are required by Florida Law to request this information. The purpose is so we can easily and readily contact you in case there is an issue verifying your signature or you forgot to sign your ballot. See previous FAQ.
  - ✓ Supplying this information is optional and we understand your hesitancy; however, our ability to contact you can sometimes be the difference between your ballot being tabulated or not.
- 📍 What happens to my ballot after my signature is verified and accepted?
  - ✓ Your ballot will remain sealed and will be filed with other returned, voted ballots. It will then be stored in a locked area under video surveillance where it will remain until the first day of canvassing.

- 📍 What methods are in place to ensure a stranger is not requesting a ballot using my name?
  - ✓ For any vote-by-mail ballot request, you are required to supply your name, date of birth, Florida Driver License or Florida Identification Card # or the last four digits of your Social Security #, and to verify your address of record. While it is true someone other than yourself could possibly supply that information to the elections' office, the odds are that a stranger would NOT be able to duplicate your signature and pass the verification process.
  - ✓ If there is ever a question, we have the capability to "retrieve" the sealed ballot before tabulation and investigate.
- 📍 How does the elections' office keep track of who was mailed a ballot, and what keeps people from requesting more than one ballot?
  - ✓ Your request is entered into your voter registration record when it is processed. If a second request is made, the software automatically alerts the processor that a ballot has already been mailed.
- 📍 How will I know if my ballot has reached your office in time to be counted?
  - ✓ You can track your ballot from our website, with the option to receive text or e-mail notifications. <https://pascovotes.ballottrax.net/voter/>
  - ✓ You can call our office 1-800-851-8754 for a status update.
- 📍 What if I will be out of state during the time preceding the election?
  - ✓ Vote-by-mail ballots are not forwardable by the USPS, so you will have to notify the elections' office if you need the ballot mailed to a different address. Florida law requires this request to be in writing and must include your Florida Driver License or Florida Identification Card #, or the last four digits of your social security #, and your signature.
  - ✓ The signature on your written request will be compared to your signature on your voter registration record. If your signature matches, we will send your vote-by-mail ballot to the address you include in your written request.
  - ✓ Written requests should be mailed to PO Box 450, Dade City FL 33526.
- 📍 What does it mean to "canvass" my ballot?
  - ✓ It is a formal process overseen by the county canvassing board which is composed of the supervisor of elections, a county court judge, and a county commissioner.
  - ✓ It is when your ballot is removed from the sealed certificate envelope and put through the ballot tabulators to count your vote.
  - ✓ Volunteers of opposing parties work in groups to do the actual work of removing the ballots from the sealed envelopes.
  - ✓ It is a completely transparent process and is open for public observation.
- 📍 May I pick up a vote-by-mail ballot for myself or for someone else?
  - ✓ Yes, however, restrictions apply once Early Voting begins. Additionally, you are required to provide a written request from the voter which designates you as the person authorized to carry out their ballot. You will be asked to provide a photo ID, and to complete an affidavit before the elections' office will release ballots to you. You will be limited to picking up two ballots in addition to your own, unless the additional ballots are for immediate family members.
- 📍 What if I requested a vote-by-mail ballot, but have changed my mind and now want to vote early or on Election Day?
  - ✓ Bring your vote-by-mail ballot to the Early Voting site or polling place. The election worker will void your vote-by-mail and issue you a new ballot. If you do not bring your vote-by-mail ballot with you, the election worker may have to call the elections' office to confirm that your vote-by-mail ballot was not returned which may take extra time.

- 📍 What else should I know about returning my vote-by-mail ballot so that it counts?
  - ✓ Your ballot is due in the elections' office by 7:00 p.m. Election Day.
  - ✓ If you are returning your ballot by USPS, allow sufficient delivery days for return. It must be received in the mail on Election Day, not just postmarked.
    - Overseas voter only: If you are casting a ballot in a presidential preference primary or general election, a 10-day extension applies, provided your mail ballot is postmarked or dated no later than Election Day and received no later than 10 days after the election by the Pasco County Supervisor of Elections.
  - ✓ Instead of mailing your ballot back, you can drop it off at an Early Voting site or one of the three elections' office locations, but you may NOT turn it in at the polls on Election Day.